

FILE NAMING INSTRUCTIONS, FILE TRANSFER INSTRUCTIONS

These are part of the rules and must be obeyed

File Format

Best quality jpeg only TIFF files, PSD files, RAW files will NOT project and cannot be used.

Image Size

Regardless of the format of the image – portrait or landscape - the maximum vertical dimension is 1200 pixels and the maximum horizontal dimension is 1600 pixels. Any image exceeding these dimensions will be result in you being asked to supply a replacement.

Titles

All titles must be in the format –

THE TITLE by An Author.jpg

Which is – THE *space* TITLE *space* by *space* An *space* Author *dot* jpg

Where

THE TITLE must be in upper case

by is in lower case

An Author is in initial uppercase, rest lowercase

.jpg – file designator - do not add this, the computer does it for you.

Hence what is produced should be for example A GOOD PICTURE by Joe Bloggs.jpg

Submission

Fill in the PDI Entry Form with the title & author of the 40 images you are using for the competition, nature images should be marked "(N)" after the title. Please only use author's names without distinctions - it saves space. In the Rnd 1 column mark with X the 16 images you will use for round 1. This must be done electronically - hand written is not acceptable and will be rejected. You can use either the Word or Pages version. Please put your club name on the top of the form or I will have to do it for you.

If you get into the second round you will be given a paper copy of this sheet to mark up with your entries.

Please send one folder called "CLUB NAME" containing 3 sub folders –

"CLUB NAME ROUND 1"

"CLUB NAME BANK"

"CLUB NAME ENTRY FORM"

The Club Name should be long enough to identify it - full names are not necessary.

These names are required because they all get separated and if you don't do it then I have to.

The folder needs to be compressed (zipped) for it to work with WeTransfer

When you have sent it, send me an email so that I know to look out for it.

The folder should be sent using the website wettransfer.com which everyone has used for several years. If you really cannot manage that then a stick can be posted but CDs are not acceptable as I no longer have a drive. This is an opportunity for you to learn how to use Wettransfer, it is NOT an opportunity for me to learn how to receive folders by a dozen different means. Wettransfer is easy and free to use - you do not need the pay version.

All entries will be checked, but please try to get it right – it just makes my life easier!

If you have any queries please ask

Peter Farnworth

Tel 01332 810061 peter.farnworth@nempf.org